


Parbhani Collector Office Parbhani.  
(Employment Guarantee Scheme Department.)

Tender For Supply Installation & Annual maintenance of GPS Base Employee  
Tracking System for EGS

### **Change in date of Pre BID Meeting**

Due to some administrative reason the proposed pre BID Meeting dated 16 June 2017 is Postponed and fixed on dated 19<sup>th</sup> June 2017 at 11:00 am. Please note the change.

Date: 14.06.2017

  
Dy Collector (MREGS)  
Parbhani

FOR

**Parbhani Collector Office Parbhani.**  
**(Employment Guarantee Scheme Department.)**

**-:Tender Notice:-**

Online Tenders in the prescribed form are invited from experienced firms providing similar work for the following:

S.N.	Name of Work	E.M.D.	Tender Cost
1	Supply Installation and Annual maintenance of GPS Base Employee Tracking System for EGS Parbhani.	90000/-	3500/-

**SCHEDULE OF WORK IS AS FOLLOWS:-**

a)	Published Date	:	01/06/2017 11.00 am.
b)	Bid Submission start date	:	01/06//2017 11.00 am.
c)	Bid Submission end date	:	28/06/2017 5.00 pm.
c)	Pre Bid Meeting	:	16/06//2017 11.00 am.
d)	Technical bid opening date	:	30/06/2017 11.00 am.

**Note:-**

- (A) Blank tender document with the detailed specifications and work schedule can be procured form-
- (B) The Collector Office Parbhani reserves the right for submission of any additional documentary evidence as deemed fit in order to assess the capability / capacity of the Tenderer.
- (C) Parbhani Collector Office reserves the right to accept / reject any or all tenders without assigning any reason thereof or to accept any offer in interest of the Collector Office Parbhani.
- (D) If any date mentioned in schedule happens to be holiday then it shall be extended to the next working day.
- (E) Detail information is available at URL [www.parbhani.nic.in](http://www.parbhani.nic.in)

**District Collector/District  
Program Co-ordinator  
MREGS, Parbhani.**

Date: /05/2017

**Tender Form****Tender form for Supply installation and annual maintenance of GPS Base Employee Tracking System for Employment Guarantee Scheme Parbhani**

To,  
**The Collector,**  
 Collector Office Parbhani.

Name of the Tendered : Institute / Person:-----  
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Address: -----  
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**:-Specification:-**

Sr.	Description	Quantity	Units	Basic Rate in Figures To be entered by the Bidder Rs. P	Total Amount	Total Amount in Words
1	2	3	4	5	6	7
1	<p><b>Android Mobile Based Employee Track App-(With Task Management)</b>            Application Software for Employee Tracking system, Maps to be integrated with the application, Maps should be Google Maps (with Lat-Long) with highest accuracy mentioning specific location and landmark, Should be upgraded regularly, MB (Measurement Book) Record for all MREGS ongoing work.</p> <p>With Online as well as offline application usage facility            Track the location, time and visits real time.            Monitor real-time movement on map for location based task assignment            Record job done, Capture image with location/time stamp            Push new visit data real time with notification.</p> <p>Along with Yearly basis AMC (Annual Maintenance Contract), the first AMC will be considered free.            Any Customization should be done in application as per requirement( <b>For Details please check Tender Documents</b>)</p>					
1.1	Android mobile based Employee Track App (with Task Management) <b>(For Details please check Tender Documents) for 1000 Employees.</b>	1.0	Per Employee Per Month		0.0	INR Zero Only
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2	<p><b>Android Mobile Based Employee Track App – (Without Task Management)</b></p> <p>Application Software for Employee Tracking system, Maps to be integrated with the application, Maps should be Google Maps (with Lat-Long) with highest accuracy mentioning specific location and landmark, Should be upgraded regularly.</p> <p>Track the location, time and visits real time. Monitor real-time movement on map</p> <p>With Online as well as offline application usage facility</p> <p>Record job done, Capture image with location/time stamp Push new visit data real time with notification.</p> <p>Along with Yearly basis AMC (Annual Maintenance Contract), the first AMC will be considered free.</p> <p>Any Customization should be done in application as per requirement( <b>For Details please check Tender Documents</b>)</p>					
2.1	Android mobile based Employee Track App (without Task Management) <b>(For Details please check Tender Documents) for 1000 Employees.</b>	1.0	Per Employee Per Month		0.0.	INR Zero Only
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Total In Figures					0.0.	INR Zero Only
Quoted Rate In Words				INR Zero Only		

#### INFORMATION OF BIDDERS

1. The bid shall be considered in the prescribed format only that is available at the URL [www.mahatenders.gov.in](http://www.mahatenders.gov.in) No Physical sale of tender document form will be done.
2. The bidders shall bear all costs associated with the preparation and submission of its bid and Collector office Parbhani will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bid process.
3. Bidders are advised to attach a letter from an authorize signatory of the company owning the patent of the technology being offered clearly detailing the deliverables / ownership & rights for implementation, service warranty and post-sales support.
4. Each offer shall specify only a single solution which is cost effective and meeting the tender specifications and it is the responsibility of the bidder to decide the best of breed solution.
5. **Excuse from claim:** the bidder at no points of time can excuse themselves from any claims by Collector Office Parbhani Whatsoever for their deviations in conforming to the terms and conditions, payment schedules, timeframe for implementation etc. as mentioned in tender document.

6. **Adherence to Schedule:** the bidder has to adhere to the time schedule of activities mentioned in the tender document and no request to change the last date or extend period/time for submission shall be entertained by Collector Office Parbhani. However, Collector Office Parbhani reserves the right to extend the date/time for submission of the responses without assigning any reason by notifying in its web side.
7. **Submission of bid:**
  - a. The technical and financial bids should be submitted online, submission of bids in any other format may result in rejection of such bids. Any technical or financial bid submitted cannot be modified after the closing date and time of submission of the bids offers unless specifically permitted by Collector Office Parbhani.
  - b. A copy of this tender document with all pages duly signed by the authorized signatory for this tender should be submitted along with the technical bid.
8. **Confidentiality of process:** Information relating to the examination, clarification, evaluation and comparison of bids, and recommendations for the award of the project shall not be disclose to bidders or any other person not officially concerned with such process until the award to the successful bidder has been announced.
9. **Right to termination/cancellation:** not withstanding anything contained in this document Collector office parbhani reserves the right to cancel/terminate the bid/proposal process without assigning any reason whatsoever at any time prior to signing the contract and collector office Parbhani shall have no liability for above-mentioned actions.

At present the fund under this head are not available. If the grants for this purpose have been received from the Government the tender will be implemented otherwise this tender will be cancelled automatically. Bidders will be informed accordingly.

10. **Authentication of bid:** the bid document shall be signed by a person or persons duly authorized to bind the organization to the contract. A duly stamped power of attorney accompanying the bid document shall support the letter of authorization. The person or persons signing the bid document shall sign all pages of the bid documents and each page of the bid document should be properly numbered. Corrections/finding in the bid should be authenticated by signature of the authorize signatory. All the bidders have to abide by all the terms and conditions mentioned in this tender document.
11. **Opening of technical bid:** collector Office Parbhani will open technical bid as per schedule. The bidder may depute their representative (maximum 2 nos.) for the event. The bidder's representative who is present shall sign the attendance roll evidencing the attendance, Even if no representative of the bidder is available, the bid should be opened as per schedule. In the event of the specified date of bid opening/presentation being declared a holiday for collector office parbhani, the bids shall be opened at the appointed time and location on the next working day.
12. **Bid not Considered for evaluation:** bids which are rejected during any stage of the bid evolution process shall not be considered for future evaluation, under any circumstance.
13. **Opening of financial bid:** financial bid of technically qualifying bidder will be opened by the collector office parbhani officials. The name of bidders, bid prices, total amount of each bid, etc. shall be announced by collector office parbhani during opening of financial bid. The date, time and venue of opening the financial bid will be intimated later through email/phone to the technically qualified bidders.
14. **Completeness of bids:** Collector office Parbhani will examine the bids to determine whether they are complete, whether they meet all the conditions of the tender documents and technical specification, whether any computational errors have been made, whether required sureties have been furnished, whether the document have been properly signed and whether the bid documents are substantially responsive to the requirement of the tender document. Information must be furnished in comprehensive manner against each column of bid document.
15. **Rectification of errors:** bidders are advised to exercise greatest care in entering the pricing figure. No requests regarding correction of mistakes in the financial bids will be entertained after the bids are opened. Any interlineations, erasers, alteration, fluid-marking, additions or overwriting shall be valid any if the signature. Arithmetic errors in bids will be corrected as follows:
  - a. Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern.
  - b. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate will to govern unless, there is obviously a gross error such as a misplacement of decimal points, in which case the line item total will govern or whichever is logically correct.
  - c. Notwithstanding the above the decision of the evaluation committee shall be final and binding.

16. **Validity of bid:** bids shall be valid for acceptance for a period of at least **180** days from the last date for submission till signing of the agreement or furnishing the performance security whichever is later. The bid with any lesser validity period is liable to be rejected.
17. **Undertaking for reasonableness :** the bidder will give an undertaking with financial bid that to the best of their knowledge and belief:
- Tendered rate are at par with the prevailing market rates and not more than the price usually charged for secure code of same nature/class of decryption from any private purchaser either foreign or as well as government purchaser.
  - In respect of indigenous items for which there is a controlled price fixed by law, the price quoted are not higher than the controlled price.
  - Product supplied, will be of requisite specification and quality.

#### **Training**

- The agency has to provide onsite training for at least 3days to a team of collector office parbhani officers for monitoring and handling the GPS Base Employee Tracking System.

#### **AMC (Annual Maintenance Contract)**

- The AMC for this tender will be on yearly basis.
- The first year of the contract of AMC will be considered free.

#### **ELIGIBILITY CRITERIA:**

- LEGAL REQUIREMENTS/COMPLIANCE
- The bidder should be in operations in the business of GPS based tracking products anywhere in India at least for a period of three (3) years as on the last date of submission of BID.
  - The bidder should be a Firm/Company registered.
  - The bidder must possess all valid certificates as mentioned below and should submit self attested copies:
    - VAT/Service Tax Registration Certificate.
    - PAN Number
    - Income Tax Return for three years.
    - The bidder should a link-signed authorization letter from OEM/Technology Partner.

#### **TECHNICAL REQUIREMENTS / COMPLIANCE :**

- The Bidder should have domain knowledge and experience of executing at least one assignment of providing similar services to any Government organization/ Semi-government organization/PSU/Private Limited Company in India. A self attested copy of work order + Bills paid or completion certificate must be attached failing which bid will be rejected.

#### **FINANCIAL REQUIREMENT/ COMPLIANCE:**

- The bidder should deposit EMD online along with the technical bid; the bid received without required EMD will be reject.
- The successful bidder should submit performance security @ 5% of the contract value in the form of bank guarantee of any of the nationalized/scheduled bank within 15 days from the award of the contract. Which remains valid up to 6 days beyond the date of completion of 1 year onsite warranty and all contractual obligation of the firm/company.
- EMD shall be refunded to the successful bidder after completion of project.
- The bidder should have total annual turnover of at least Rs.10 Lakh per annum during the last three financial years (Proof: audited balance sheets for FY.2014-15, 2015-16 and 2016-17 must be enclosed.)

**OTHER REQUIREMENT/ COMPLIANCE:**

- a. A bidder is not eligible to participate in this tender document while under sanction by collector office parbhani whether such sanction was directly imposed by collector office parbhani , or imposed by collector office parbhani pursuant to the agreement for mutual enforcement of debarment decision.
- b. A bid from a sanctioned or cross-debarred firm will be rejected. Similarly, at the time of bidding, the firms having black-listed/debarred in participating in any procurement activities by any state or central government in India are not allowed to bid. Undertaking to this effect shall be submitted by the bidder on his letter.

**A) DOCUMENT SUPPORTING ELIGIBILITY CRITERIA:**

1. Copy of the Certificate of Incorporation of the company/Films Registration Certificate.
2. Copy of Valid PAN, Service Tax registration number and income tax return.
3. Copy of experience statement supported by document of work order/LOI/Contract/Certificate on client letter head/ performance Certificate/ Completion Certificate w.r.t. the relevant assignment.
4. Audited Balance Sheet/ CA Certificate in support of turnover criterion for last three financial years.

**B) EXECUTIVE SUMMARY:**

THE Executive summary shall provide an overview of the Bidders organization, Bidder's product and service provided as part of the procurement. A brief description of the unique qualification of the bidder shall then be provided followed by a summary on capabilities and past experience in implementing such project.

**CONTENTS OF THE FINANCIAL BID (FINANCIAL BID)**

THE FINANCIAL BID AS PER FORMAT  
BID EVOLUTION  
FINANCIAL EVOLUTION

Based on the result of the technical evaluation, duly constituted financial evaluation committee will then proceed to open and evaluate the financial bids of the shortlisted bidders. The Financial evaluation committee will take into account the information supplied by the Bidder's in their financial bid.

The evaluation of the bid will be carried out in following stages:

**TECHNICAL EVALUATION:**

- a. The Initial Technical evaluation shall be completed by the department as early as possible after opening of technical bids.
- b. Collector Office Parbhani Shall notifies the date, time and location for opening the financial bid to the bidders.

**FINANCIAL EVALUATION:**

- a. The Financial bid will be evaluated based on the lowest Total Quote as per financial bid format. Collector Office Parbhani Shall notifies the date, time and location for opening the financial bid to the bidders.

**EARNEST MONEY DEPOSIT (EMD):**

- a. The Bidders will be required to submit the EMD amount of Rs 90000/- (Ninety Thousand Rupees only) along with the technical bid.

**SCHEDULE OF PAYMENT:**

<b>Sr.No.</b>	<b>No advance Payment will be made</b>	<b>Percentage</b>
1	After successful installation and commissioning of systems as per contract agreement and successful final acceptance test.(FAT)	70%
2	After completion of 1 month of successful operation post-Final Acceptance Test (FAT).	20%
3	After completion of 6 month of successful operation.	05%
4	After completion of 12 month of successful operation (Security Deposit)	05%

**SUB-CONTRACTING**

Unless otherwise specified in the contract, the bidder shall no assign or sub-let his contract or any substantial part thereof to any other agency.

**PENALTY**

The work must be executed within 3 weeks from the date of issue of work order, failing to which, penalty will be levied and deducted from the bills of the tenders Rs.50/- per day, Subject to the maximum limit of 10% of the total cost of the work.



**FINANCIAL BID**

(To be filled online)

Supply Installation and Annual maintenance of GPS Base Employee Tracking System for EGS Parbhani.

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**Note:**

1. The Lowest bidder will be evaluated based on the Total (Separate item wise lowest bid also be consider as per the requirement).
2. The bidder is advised to quote rate in absolute Indian Rupees.
3. The rate quoted will be valid for period of contract from the data of opening of technical bid.
4. No condition will be entertained and conditional Bid will be liable to be rejected.
5. All details should be clearly mentioned without mistakes.
6. The Bidder should quote for all the items mention indicated in the table above. In Case of non bidding in any of the item(s), the bid will be rejected.
7. EGS Parbhani may place order for all or some of the items and its decision will be final.
8. Tentative number of Employee is equal to **2000** (Above number of employee may be change as per the requirement).
9. The rate should be evaluated as per employee per month according to  
No of Employee: 1 to 1000.....(Rate per employee per month)  
1 to 2000.....(Rate per employee per month)  
1 to 3000.....(Rate per employee per month)  
1 to 5000.....(Rate per employee per month)

**District Collector/District  
Program Co-ordinator  
MREGS, Parbhani.**

Date: /05/2017