

**+DIRECTORATE OF INDUSTRIES**  
**Package Scheme of Incentives-2013**  
**PROFORMA OF FORM- I**

Sr. No	Description		
1.	Application Number		(for office use)
2.	Date of Receipt	:	(for office use)
3.	Name of Applicant / Industrial Unit	:	
4.	Office Address		
	a. Registered Office Address	:	
	Address	:	
	City	:	
	Pin	:	
	b. Telephone No.	:	
	c. E-mail	:	
5.	a. Head Office Address		
	Address	:	
	City	:	
	Pin	:	
	b. Telephone No.	:	
	c. E-mail	:	
6.	Factory Address		
	a. District	:	
	b. Taluka	:	
	c. Post	:	
	d. Village	:	
	e. Extra address line	:	
	f. Extra address line	:	
7.	Constitution		
	a. Authority of Certification	:	
	b. Letter /Ack. No. of Incorporation	:	
	c. Date of Establishment	:	

8.	Name & Address of Prop./Partners * *		
	a. Name	:	
	b. Residential Address – 1}	:	
	Address – 2}	:	
	Address – 3}	:	
	c. Telephone No.& E-mail	:	
9.(I)	Details of Previous Appln., if any	:	
	a. Date of Application	:	
	b. Date of filing	:	
	c. Scheme	:	
	d. Date, if application withdrawal from previous scheme.	:	
(II)	Details of LOI under earlier scheme		
	a. Letter of Intent's No.	:	
	b. Date of Issue	:	
	c. Scheme	:	
(III)	Details of E.C. (Part I)		
	a. Fixed Capital Investment (in lacs)	:	
	b. Product/s	:	
	c. Location	:	
	d. E.C. Number	:	
	e. E.C. issue date	:	
	f. Validity from	:	
	g. Validity upto	:	
	h. Scheme	:	
(IV)	Details of E.C. (as per S.T.) Part II	:	
	a. Fixed Capital Investment (in lacs)	:	
	b. Product/s	:	
	c. Location	:	
	d. E.C. Number	:	

	e. E.C. issue date f. Validity from g. Validity upto h. Scheme i . S.T. Loan Entitlement	: : : : :	
10	Effective steps taken / completed (Land) ** a. Plot / Land type b. Plot No. c. Plot Area d. Gala No e. Possession of land f. Is it growth center (Y/N)	: : : : : :	
11	Type of Industry a. Is it case of shifting unit ? (Y/N)	: :	
12	Details of Registrations, Licences ** a. Registration Authority b. Date of Registration c. Regn./Licence/ Acknowledgement No.	: : :	
13.	Product for which Regn. Obtained ** a. Product Code b. Product Details c. Proposed Capacity d. Unit of Production e. Expected date of production f. Date of commencement of production. g. Expected turnover in lacs.	: : : : : : :	
14.	Any scrap if unit releases a. Scrap details b. Value of scrap	: :	
15.	Any by product, unit makes a. By product name b. By product value	: :	

16	Consents & Permissions * *	
	a. Authority	:
	b. Date of clearance	:
17.	Accounting year & expenditure	
	a. Accounting year followed.	:
	b. Cost and date of fixed assets acquired by unit.	:
	c. Advance paid to supplier towards capital cost and date.	:
18	Registration under the	
	a. Sales Tax Act.	:
	b. Registration No.	:
	c. Date of Registration.	:
	d. Date of effect.	:
19.	Registration details in case of transferry give registration of transferor.	
	a. Registration Sales Tax Act.	:
	b. Registration Number	:
	c. Date of Registration	:
	d. Date of Effect.	:
	e. Whether permission to the file consolidated returns obtained ?	:
	f. Order No. of permission.	:
	g. Date of order issued.	:
20.	Project cost as per applicant. (Rs. in lacs)	
	a. Land	:
	b. Building (Office + Factory + Admn. + Resi. Quarters + Indl. Housing accom. etc.)	:
	c. Plant & Machinery.	:
	d. Tech. Know-how fees/ engineering etc.	:
	e. Other Assets.	:
	f. Preliminary & Capital issue expenses.	:
	g. Pre operative expenses	:
	h. Provision for contingencies.	:
	i. Margin for working capital	:
	j. TOTAL	:

21.	Project cost as per appraisal note a. Land b. Building (Office + Factory + Admn. + Resi. Quarters + Indl. Housing accom. etc.) c. Plant & Machinery. d. Tech. Know-how fees/ engineering etc. e. Other Assets. f. Preliminary & Capital issue expenses. g. Pre operative expenses h. Provision for contingencies. i. Margin for working capital j. TOTAL		
22	Means of finance * * a. Means b. Source c. Amount in Rs.(lacs)	: : :	
23	Estimated water supply * * a. Source b. Supply (with unit)	: :	
24.	Estimated electric power req. * * a. Source b. Supply (with unit)	: :	
25.	Average workers proposed to be employed at the time of commencement of production. a. Male supervisory cadre b. Female supervisory cadre c. Male worker cadre. d. Female worker cadre. e. % of local employment (Supr. Cadre) f. % of local employment. (worker cadre)	: : : : : : :	
26	List of enclosures with application. * *	:	

**NOTE :-**

1. “\* \* ” indicated for multiple information so list may be enclosed.
2. Certified that no letter of intent or Eligibility Certificate for any of the projects/ the project / unit aforesaid has been in column no. 5 and that this is the first application in regard to the project / unit aforesaid.
3. Certified that the information / statement contained in this application for eligibility certificate are true to the best of my / our knowledge.
4. Declared that no Government enquiry has been instituted against the applicant and / or its Proprietor / Partners/ Directors for any economic offence.
5. We hereby agree to abide by the terms and conditions of the letter of intent / Eligibility Certificate to be issued. In pursuance of the above application for Eligibility Certificate.
6. We hereby agree that the letter of Intent / Eligibility Certificate / Certificate of entitlement issued on the basis of the above statements made and information furnished either alongwith this application or hereafter in connection with the above matter is liable to be canceled ab-initio or rendered invalid or withdrawn if any of the statements and / or information is / are found to incorrect / untrue. All the momentary benefits already availed of on the basis of the Eligibility Certificate so cancelled shall be recoverable as Government dues forthwith alongwith compound interest at @ 22 % per annum or at such other higher rate as may be fixed by the Implementing Agency from time to time and no further benefits will be available to the project unit for which the above application is made.

Signature of the applicant  
Proprietor / Partner / Director / Trustee

Place :

(This application shall be signed only by any one of the persons indicated above with appropriate rubber stamps of the applicant and designation of the signatory)

Date :-

**LIST OF DOCUMENTS UNDER PSI-2013**

Effective Steps	1	Entrepreneurs Memorandum Part-I. (already available with the implementing agency)
	2	Land Documents : MIDC land : Plot possession letter/transfer letter and registered agreement to lease/transfer of lease rights. Private Land : (a) Sale Deed, (b) latest 7/12 extract and (c ) NA permission for industrial use / copy of application filed under section 44A of Maharashtra Land Revenue Code in schedule 6A where Regional Development Plan or Draft Regional Development Plan does not exists, with the concerned Revenue authority/ Zone confirmation certificate from Competent Authority.
	3	Constitution documents (partnership firms: Deed of partnership with registration certificate or acknowledgment of having applied to the Registrar of Firms; Company : Memorandum and Article of Association and registration certificate issued by Registrar of Companies; Co-operative societies: Registration certificate and copy of bye-laws).
	4	Project Report/Profile.
	5	Authorization for signing of application, execution of agreements etc.
Investment and production	1	Power sanction letter
	2	Power bill copy (one month)
	3	Sale bill copy (one month)
	4	Purchase bill copy (one month)
	5	EM II and ELP
	6	CA certificate certifying investment in Fixed Assets
	7	Chartered engineer's certificate for self fabricated machinery.(Other than micro units)
	8	Architect's certificate for cost of construction (revised format at Annexure I)
	9	Bank Loan sanction letter.
	10	Bank appraisal (to be issued by Financial Institution/bank on the request of implementing agency. DIC in case of self-financed micro units in case the unit so requests.)
Consents & permissions	1	MPCB consent to establishment.
	2	MPCB consent to operate/ acknowledgement of having filed application with MPCB together with proof of payment.
	3	Self-certification in format on Stamp paper.(Annexure ii)
	4	Building plan approval from Competent Authority
Others.	1	Agreement.
		All Xerox copies self attested

